

25.11.2009

Minutes of Poringland Parish Council meeting held at 7.00 p.m. in the Community Centre.

In the Chair: Mr D. Hewer.

1. Attendance Register & Apologies for Absence

Present: Mrs Harrison, Mrs Beard, Mrs Neal, Mrs Watkins, Mr Ellis, Mr Walker, Mr Kudar & Mr Henson.

Also Present: Mrs Milton, Mr Smith, Mr Overton & Mr Grimwood. Mr Foster arrived during the meeting.

Apologies: Mrs Kereama-Ellis.

2. To confirm the Minutes of the meeting held on 28th October 2009

Minutes of the meeting held on 28.10.09, having been circulated, were approved and signed as a correct record.

3. To Report Matters Arising from the Minutes not on the Agenda: For Information Only

3.1 Open Spaces

Mr Howard, South Norfolk Council's Play and Amenities Area Officer confirmed the sum of £37,000 equates to the grassed area of 8399 square metres and a further sum will be added for the play equipment, ancillary items and shelter.

3.2 Community Centre Maintenance

The Chairman confirmed that he approved an extra payment of £269.00 to Spruce Landscapes in respect of broken paving slabs around the manhole cover.

3.3 Poppy Appeal

The sum of £2,736.74p was raised in Poringland.

4. Adjournment for Public Participation and Councillors' with any Prejudicial Interests

No matter were raised.

5. To receive written Community Centre Reports

(a) *Devlin Drive Play Area ROSPA Report*

Report circulated. The Clerk confirmed the gate has been replaced and it was agreed there are no major problems needing attention at the moment.

(b) *VAT Payable on Coffee Shop Takings*

The Chairman explained that VAT is now payable on Coffee Shop takings. Agreed this matter is discussed by the Management Committee.

(c) *Quotation for Pedestrian Access Works*

The Clerk explained that since the Community Centre opened the largest request has been for a pedestrian access at the front of the building. A quote has been obtained from NCC for £1,176.47 for this work and the Clerk asked Council if they would like to consider the cost of this work being included in the budget for next year. Mrs Neal proposed the sum of £1,000.00 is allocated for this purpose, seconded by Mr Ellis, agreed.

6. To consider written Application in respect of Grant towards Youth Work and to set a clear set of Rules and Criteria for future Applications

It was agreed to defer this item until Mr Foster arrived.

7. To consider Planning Applications Received for Consultation Applications Received

No applications received.

8. To Consider Correspondence

8.1 Poringland Archive

Letter from Mr Gooderham asking if the names of Pye and Utting could be considered for future Street naming purposes as these names have shown up on several occasions as being prominent figures in the community. It was agreed to consider these names at the appropriate time.

8.2 Standards Training

Email from Mr Mobbs asking if Poringland PC would be prepared to host a training session for Members of our own and nearby parishes, on ethical standards issues. It was agreed this is possibly something for The Six Strategic Group to host. Clerk to ask Sara Edwards to add Standards Training to the agenda.

8.3 Norwich Fringe Project Funding Appeal 2010

Letter from the Fringe Project asking if financial support could be considered. Mr Walker proposed a donation of £100 is sent, Mr Henson seconded the proposal, agreed.

At this point Standing Orders were suspended and Agenda Item 6 was discussed.

To consider written Application in respect of Grant towards Youth Work and to set a clear set of Rules and Criteria for future Applications

Mr Foster started by thanking Council for their generous support during the past few years and he outlined details of the funding that has been obtained to date. Mr Grimwood reported on all the work that is taking place in the community and he answered various questions. Following a discussion Mrs Neal proposed a grant of £2,500 is given towards this work. Mr Henson seconded the proposal, agreed. It was decided that the Rules and Criteria for future Applications should be discussed by the Finance & Governance Committee on 9.12.09.

9. To receive report from the Community Centre Management Committee

No report. Next meeting to be held on 2.12.09.

10. To Pass Accounts for Payment

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| 1. Spruce Landscapes (Maintenance to 30.11.09) | £ 564.77 |
| 2. Mrs C. Milton (Petty Cash) | £ 97.97 |
| 3. Tiscali (Broadband) | £ 33.95 |
| 4. Veolia (Trade Waste Collection) | £ 66.53 |
| 5. The Information Commissioner (Data Protection Fee) | £ 35.00 |
| 6. Spruce Landscapes (Community Centre Maintenance) | £ 1,707.75 |
| 7. South Norfolk Council (Transfer of DPS Licence) | £ 23.00 |
| 8. Richard's Coaches (Thursford Coach Hire) | £ 285.00 |
| 9. South Norfolk Council (Rates) | £ 434.00 |
| 10. Dart Fire Protection Ltd (Safety Sign) | £ 21.02 |
| 11. Ian Smith (Stationery) Ltd | £ 61.56 |
| 12. Norfolk Pension Fund (Superannuation) | £ 861.54 |
| 13. H & N Electrical Safety Testing (CCTV Maintenance) | £ 40.00 |
| 14. TDP Builders Ltd (Community Centre Repairs) | £ 281.75 |
| 15. British Gas Business (Electricity) | £ 385.25 |
| 16. L. Gooderham (Bar Stock) | £ 638.85 |
| 17. Anglian Water (Community Centre Water Rates) | £ 164.18 |
| 18. Anglian Water (Burial Ground Water Rates) | £ 15.95 |
| 19. ESPO (Gas) | £ 14.77 |
| 20. Norwich Fringe Project (Donation) | £ 100.00 |
| 21. Por. & F/Earl Churches Together (Grant) | £ 2,500.00 |

All passed for payment.

11. To receive written report from the Chairman

The Chairman reported he attended a meeting on behalf of NALC with larger Councils and one of the

items discussed was land registry. A member of the Register Development and New Business Team will attend the next meeting of The Six Strategic Group on 18.1.10 and all Parish Councillors have been invited to attend.

A financial presentation was made by Loddon and District Darts League to the Community First Responders and Mr Hewer would like the PC to consider the Responders group when donations are discussed in February.

On the 9.11.09 Mr Hewer and the Clerk met with the neighbours of the Community Centre and no problems were reported. A SNAP meeting was held on 18.11.09 and one of the new priorities will be to tackle the anti-social behaviour outside Budgens and in the Norfolk Homes housing estate. The Chairman explained that he would like to consider a project involving young and older people working together. He asked Council's permission to develop this further by contacting the local schools. Agreed.

On the 19.11.09 the Chairman and Clerk attended a meeting with staff from The Glass House, a registered charity that supports and encourages better working partnerships between communities and professionals, working together to improve the quality of a neighbourhood. On the 23.11.09 the Chairman and Clerk met Armana Handley, SNC's Neighbourhood Officer.

The Chairman confirmed that the Community Centre will be used as an Emergency Centre and he has undertaken training in order to manage the building. A plan is being compiled by SNC and local people will be asked to take on voluntary roles.

Finally, Mr Hewer confirmed he was contacted by a resident regarding the possibility of a footpath being provided in Ugate. A petition and letter has been sent to Mr Gunson and NCC would like a letter of support from the PC. Agreed. The Clerk confirmed a survey will be carried out in March 2010.

12. To receive brief verbal County Councillor's Report

Written report circulated. Mr Smith reported that he will be discussing the Stoke Road speeding issue with Caistor St Edmund PC. He explained the positions of Home Watch Administrator within the Norfolk Police are being disestablished. The Home Watch system is still functioning and relevant information is being circulated by Communications at Wymondham Headquarters. Southwatch is part of the email address for the dissemination of information to the schemes.

13. To receive brief verbal District Councillors' Reports

Mr Overton reported he attended a meeting with Framingham Earl High School Youth Council because the young people are finding it difficult to integrate within the community. They asked if some of the seniors could have a conducted tour of the Community Centre. Mr Overton confirmed a meeting has been held between John Fuller and William Nunn, Leader of Breckland District Council to look at shared services but a merger is not on the cards. Unitary Government has cost 15 million pounds so far and it looks as if it will be dropped.

Mr Henson confirmed the John Innes Centre has booked the Community Centre for one day next October to work with the local schools and community.

14. To receive written Amenities Committee Report

No report.

15. To receive written Playing Field Report

(a) Playing Field Committee Obtaining Separate Insurance Cover

Zurich Municipal has informed that separate insurance cover should be obtained as soon as possible but any claim in progress will not be affected. Quotation from Tennyson Insurance for £1,421.44 circulated, the PC should obtain a return of £1,084.99, leaving a shortfall of £336.45. Following a discussion Mr Walker proposed that separate insurance cover is obtained from 1.12.09 and the sum of £336.45 is paid as an advance towards the Playing Field grant for 2010/11. Mr Henson seconded the proposal, agreed.

(b) Playing Field Contract 2010 Season

Quotation of £939.96 from Norse for gangmowing and related costs for the 2010 season and £600.70 for grass cutting on the Norfolk Homes development Open Spaces. Mr Henson proposed the contract is accepted, seconded by Mr Walker, agreed.

Mrs Harrison reported that two meetings were held in November, the first was the scheduled meeting and the second was to formalise the budget proposals. The insurance claim for the water leak problem is progressing and a loss adjuster will visit the site on 26.11.09. Lisa Neal has volunteered to take on the project Your Parish Your Decision and the Committee has chosen 'Equipment for Older Children' as their preferred grant application option.

16. To receive written Drainage Reports

No report.

17. To receive written Newsletter Report

No report. This item will be discussed at the next meeting of the Strategic Group in January.

18. Co-option of a Parish Councillor

One application received by the Clerk. The Chairman invited nominations but there were none. Mr Henson confirmed that several people have expressed an interest in the vacancy and it was agreed to continue advertising the post and discuss at the next meeting.

19. Norfolk Minerals and Waste Local Development Framework – Consultation Document

It was agreed that no comments are forwarded.

20. Greater Norwich Development Partnership – Joint Core Strategy for Broadland, Norwich and South Norfolk – Proposed Submission Document

Agreed that no comments are forwarded.

There being no further business, the meeting closed at 8.50 p.m.

